



Privacy Notice

Hiltingbury Interiors [H.I.] will be the Data Controller of any personal data that you supply, either via the Hiltingbury Interiors website or via direct contact. This means that they will make the decisions on how your data is used and for what reasons.

Why do we need your data?

- To provide further information on products and services we provide.
- To contact you regarding products and services you have procured or are negotiating to procure.

H.I. legal basis for collecting this data is:

- You consent to providing it to us.
- H.I need to use this to enter into a contract with you or maintain an existing one.

What types of personal data will H.I. use?

- Name
- Address
- Contact telephone number
- Email address

Who will H.I. share your data with?

- Hiltingbury Interiors website is hosted by Squarespace Ireland Ltd. For further information please see the Squarespace Privacy Policy (<https://www.squarespace.com/privacy>)
- H.I uses 123reg email services. For further information please see the 123 reg privacy policy (<https://www.123-reg.co.uk/terms/privacy.shtml>)
- Sub-contractors appointed by HI in order to fulfil the requirements of your contract
- Sub-contractors appointed by HI for admin support
- MyDoma Software provider for technical support only. MyDoma is a company registered in Canada and its Privacy Policy can be found here <https://www.mydomastudio.com/privacy>



How long will H.I. keep my data for?

Hiltingbury Interiors will only retain your personal data for as long as necessary to provide the advice and services you have procured. All personal data provided will be deleted within 5 years of the end of your engagement with H.I. Where procured products have a guarantee your personal data will be kept for the duration of the guarantee period.

Will H.I. transfer my data outside of the United Kingdom?

As stated above the H.I. website is hosted by squarespace.com who may store personal information provided via the website in Ireland and the USA. The MyDoma software used by H.I is the property of a Canadian company, their Privacy Policy link is above

What rights do I have regarding my personal data that H.I. holds?

- You have the right to be informed on how we use your data
- You have the right of access to your data
- You have the right to correct data if it is wrong
- You have the right to ask for your data to be deleted
- You have the right to restrict use of the data we hold
- You have the right to data portability
- You have the right to object to PSF using your data
- You have rights in relation to the use of your data for automated decision making/profiling.

Are there any consequences of not providing the requested data?

H.I. may not be able to contact you regarding products and services you are interested in.

Who can I contact if I have concerns about the use of my personal data?

Please contact Hiltingbury Interiors on becci@hiltingburyinteriors.co.uk.

E mail: becci@hiltingburyinteriors.co.uk Tel: 07771 633678 Web: www.hiltingburyinteriors.co.uk

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